

## USGA GHIN Admin Portal Locked Membership Codes

All online join/renew Membership Codes in your club's GHIN Admin portal are locked. The main Membership Code that this affects in the Members Now! code (MN). When a Membership Code is locked, a club admin **will not** be able to:

## • Inactivate the golfer using the bulk action

• The confirmation model will contain the following message indicating that golfers cannot be deactivated when the action is taken. (Below)

Reports	Tools & Resources	×
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hip	2 golfers could not be <u>inactivated</u> . To export these records for review, use the button below.	o
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- Assign the locked code to any golfer manually when adding a new golfer or editing an existing golfer.
  - In the Add Golfer modal, locked membership codes will be marked with a lock icon and cannot be selected from the dropdown (Left). In the Edit Club Membership Details modal, a golfer's "Membership Code", "Status", "Start Date" and "End Date" cannot be changed. (Right)

Alabama Golf Association          Alabama Golf Association <ul> <li>PLEASE READ: Membership codes are created by your association for billing and tracking purposes. Please use caution when updating. If you have any questions, uplease contact your association.</li> <li>PLEASE READ: Membership codes are created by your association.</li> <li>PLEASE READ: Membership codes are created by your association.</li> <li>PLEASE READ: Membership codes are created by your association.</li> <li>PLEASE READ: Membership codes are created by your association.</li> <li>PLEASE READ: Membership codes are created by your association.</li> <li>PLEASE READ: Membership codes are created by your association.</li> <li>PLEASE READ: Membership codes are created by your association.</li> <li>PLEASE READ: Membership codes are created by your association.</li> <li>PLEASE READ: Membership codes are created by your association.</li> <li>PLEASE READ: Membership codes are created by your association.</li> <li>PLEASE READ: Membership codes are created by your association.</li> <li>PLEASE READ: Membership codes are created by your association.</li> <li>PLEASE READ: Membership codes are created by your association.</li> <li>PLEASE READ: Membership codes cannot be manually removed or assigned.</li> <li>PLEASE READ: Membership codes are created by any association for assistance.</li> <li>PLEASE READ: Membership codes are created by any association for assistance.</li> <li>PLEASE READ: Membership codes are created by any association for assistance.</li> <li>PLEASE READ: Membership codes are created by any association for assistance.</li> <li>PLEASE READ: Membership codes are created by any association for assistance.</li> <li>PLEASE READ: Membership codes cann</li></ul>	Add Golfer	×
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rist name ' Middle name Cancel Sav	J - J First Name *	Middle Name

Should you need any assistance with golfers on your roster that are assigned a locked membership code, please contact us at ghin@massgolf.org.